

TASK REPORTING

JANUARY 20, 2022



TASK DESCRIPTIONS MASTER LIST UPDATED AS OF 1-19-2022

#	Task Name	Status	Leader(s)	Workers Comments
1	Reorganize Tool Cabinet	Completed 11/28/21	Marilyn	Jim, Taylon, Ivana
2	Find Snipes	Suspended 12/30/21	Tim C.	Gene, Taylon, Amy, Mindy29540, 29817, 27054 purchased.
3	Regatta Handbook	In Progress	Mindy	TSC committee chairs, Jenani
4	Prepare Awards	Completed 12/2/21	Ardi	Gene, Mindy
5	Fix Beyond Therapy	Completed 11/30/21	Gene	Ardi, Samer, Jimtrunk fiberglass not needed, mast fixed, bottom waxed.
6	Fix Crack on stern Deck of PSB VII			John B, Taylon
7	Install Sail Tubes		Stephen T	David H, Ardi
8	Prep Baby Blue	In Progress	Tim C	John, Ardi, Jeff
9	Upgrade Davit #4			David H, Akash (Gene & Jim will advise)
10	Yellow Boat Rudder		Jose	David H, Taylon, Akash
11	Upgrade Four Sixes	Completed 1/3/22	John M	Ardi, Ivana
12	Fix Southern Exposure	Completed 1/14/22	John M	David H, Jose, Ivana
13	Checklists		Ardi	John M, Mindy, Emily, Ivana
14	Gate Signs		Mindy	Taylon, Emily
15	Fix Grey Boat			Taylon, Jose, Akash
16	Fix Yellow Trailer		Tim C	Jeff, Taylon, Tim T.
17	Fix Silver Double Rack		Jose	Gene
18	Dolly Repairs & Painting	Completed 1/8/22	Gene	Two dollies were purchased with 29817
19	New Double Rack		Gene	Jose, Ardi
20	Task Reporting	Completed 12/30/21	Ardi	Mildred, Mindy
21	Locate Add'l Boat Space	In Progress	Gene	
22	Straighten Edison Mast		Gene	Jim, Jose
23	Prep Edison Boat	In Progress	John M	Gene, Jim, Mindy
24	Clean West Walkway			
25	Move Loaner Boats	Completed 1/8/22	Gene	Stephen T, David F and Akash, Tim T.

#	Task Name	Status	Leader(s)	Workers Comments
26	Prep Thor Boat		Tim C	
27	Update Bylaws	In Progress	Laura	Gene
28	Proficiency Levels System	In Progress	Gene	Tim C, Taylon, Jim
29	Top Covers	In Progress	Steve W	Gilberto

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1 Reorganize Tool Cabinet

Task #1, Reorganize the Tool Cabinet: (11/9/21) Marilyn is the Task Leader and got almost all the reorganization completed, with Ivana's help. Taylon is donating a metal cabinet to replace the plastic cabinet and Jim and Taylon will be picking it up soon. When it arrives, all the stuff in the plastic cabinet has to be moved to the metal cabinet, a hasp needs to be bolted on the metal cabinet and a new combination lock should be purchased. Jim or Taylon should contact Griffen Orr and offer the plastic cabinet to the Laser Fleet.

(11/28/21) Completed: The new tool locker is installed with a lock through holes drilled in the door frames. Jim built a new stand and took the old locker back to his house to use as storage for the fleet's bottom and blade covers.

2 Find Additional Deep Cockpit Competitive Snipes

Task #2, Find Additional Deep Cockpit Competitive Snipes: (11/28/21) Tim C. is the Task Leader and his outreach has already resulted in the donation of Baby Blue Snipe and two extra masts and an extra daggerboard which went into Quad Sixes. Jim traveled to Austin and brought everything back. Tim could use a volunteer or two to expand the outreach program to direct phone calls.

(12/11/21):

Based on a tip we got from Robert Cummings we were able to purchase (for \$900) Jibetech #29817 from the Edison Sailing Center in Fort Myers, Florida. Mindy drove with the fleet's silver trailer to Fort Myers and picked it up. Taylon flew into Tampa and drove back with Mindy. The hull is in good shape, but it needs replacement lines and one of the extra masts that came with Baby Blue Snipe, as its mast is badly bent. Currently named "Edison" boat it will need some work, but will be a good deep cockpit addition to the fleet.

the awards and assemble them. Reasonably good color printer needed. The fleet will reimburse cost of

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Prepare the Awards 4

Task #3, Prepare Regatta Handbook: (11/9/21) Mindy is the Task Leader assembling regatta planning write-ups from the TSC committee chairs. Please get your write-ups to Mindy promptly so this can be closed out.

Task #4, Prepare the Awards: (11/9/21) Need one or two persons to purchase the shadow boxes, print

(12/30/21): Mindy is still missing some of the write-ups and will begin the hounding process.

3 **Prepare Regatta Handbook**

two rudders, it is worth considering.

months, we will suspend actively searching for more deep cockpit boats.

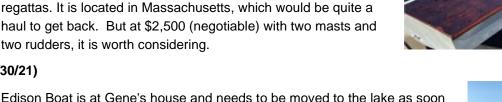
(12/30/21)

- Edison Boat is at Gene's house and needs to be moved to the lake as soon as possible. (See Task #25 below). It needs a top cover. (See Task #29 below.)
- We purchased Thor Boat and a travel trailer from Manchester, MA for \$1,800. In return for an option to purchase the boat at cost, Tim Capper will take the time and advance approximately \$1,800 in transportation
- costs (repayable 5-6 years from now) to drive to Massachusetts and bring the boat back in January. Tim will lead Task #26 to prepare the boat. Active Search Suspended. With the addition of five additional boats to the fleet in the last six

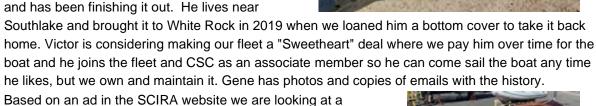
Brazilian built "Thor" snipe #27054 that was outfitted by former World Champion Torbin Grael and sailed in the early 2000's by Lee Griffith when he qualified for a couple of World Championship

Based on an observation of a Facebook page by Amy, we found that a good local wooden boat ("Steinway") is for sale for \$4,000. #8405 is a 1950 wooden Mills boat that was completely rebuilt by Snipe boatbuilder Mike McLaughlin (25059) at

some time in the last 20 years after he sold his business to Steve Sherman (who used to race in Fleet 001). Victor Henderson acquired it in 2018









the good paper and ink. If the volunteer has Photoshop or Photoshop Elements, Gene will deliver the base PSD files and the volunteer can make all the changes.

(12/2/21) Completed. Ardi took the lead and selected the images to be used. She made the trips to Michaels for the shadow boxes. Gene printed and Ardi and Mindy assembled.

(12/30/21): Awards for those who did not attend the Christmas Party will be in a cardboard box at the top of the tool locker this weekend.

(1/15/21) Completed. Amy mailed out remaining awards to those who did not attend the Christmas Party.

5 Fix the Leak in Beyond Therapy

Task #5, Fix the Leak in Beyond Therapy: (11/9/21) Gene will be fixing the leak around the centerboard trunk next week, hoping to use the simpler "underside" process and am willing to walk through the steps for anyone wanting to learn how to fiberglass. At least one helper would be appreciated. If you'd like to help/observe please plan on coming on Monday, as that looks like the best weather day to do this....and it gives enough time for the repair to set so the boat can be used on the weekend, if necessary. Please email Gene to let me know you might be coming and at what time you could be available.

(11/30/21) Completed. Gene and Taylon turned the boat over and inspected the trunk opening. There was no crack or any location that could be a leak. Ardi, Samer and Jim cleaned and polished the hull while it was upside down. Samer fixed the masthead.

6 Fix Crack on Stern Deck of PSBVII

Task #6, Fix Hole at Rear of PSBVII Cockpit: (11/9/21) Small hole needs to be cleaned out and plugged with epoxy (or polyester) resin and fiberglass threads cut from fiberglass cloth. If we have enough workers, we should be able to do this at the same time as Task #5.

(11/28/21) John Beall responded that he put the hole there to drain the inner cockpit when it fills and he uses a small wooden plug when sailing. Task have been revised to: Task #6: Fix crack on stern deck.

7 Install New Sail Tubes

Task #7, Install New Sail Tubes: (11/9/21) The Leader or an Assistant with either a roof rack or a trailer hitch will need to go to the fiberglass supply yard in West Dallas and purchase five lengths of 8" x 14' green colored sewer pipe. The yard will cut the pipe in half. A task member would measure the screen size needed and purchase 2x4's, the screen material and Gorilla tape at the Elliott's in Casa Linda. As the existing tubes were made more than 5 years ago they all need new tape. Two of six new tubes will go on the current upper row four will go into a leftward extension of the current four rows, and four will go into a new top row. Each tube should have a sail number prominently displayed on its body and its cap. A laminated instruction sign should be made telling the sailors to insert the sails batten first into the tube with the sail number and replace the correctly numbered cap. A laminated sign should be made with the current boat names, davits, practice sail numbers and regatta sail numbers. The regatta sails will go into the top row inside their sail bags and will not be used except for regattas.

(12/5/21) Stephen T accepted the leadership role and David H volunteered to help. Both met with Gene to plan the job and found that the existing frame only needs to be extended 3" or so in order to accommodate four tubes across. Gene found the old invoice for the prior pipe purchase and sent it to Stephen.

(1/5/22) Stephen T reported quotes for pipe:

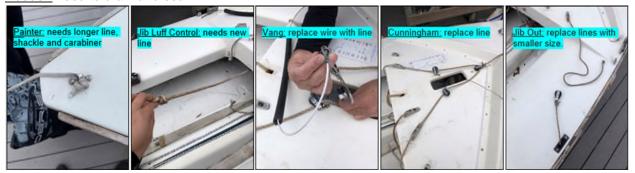
(8" x 14' SDR 35 PVC SWR Pipe) X 5=70'
\$18.62/foot X 70' = \$1303.40
New Company: Core & Main, www.coreandmain.com Current price: \$18.62/ft
*Remaining supply is reserved for governments and utility contractors.
*An estimated timeframe 2-4 months but nobody really knows.
Stephen will search for other pipe, possibly galvanized steel pipe, or PVC from Home Depot.

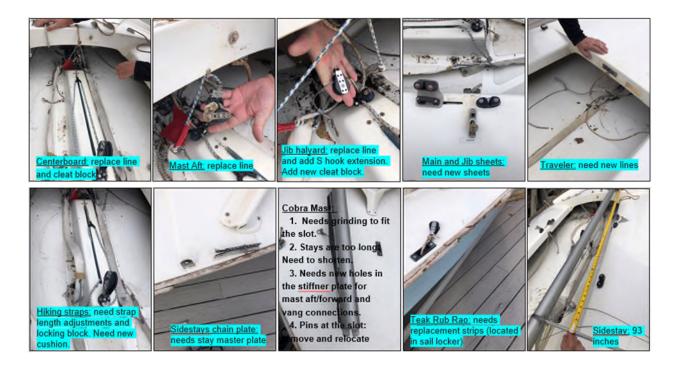
8 Prepare Baby Blue Boat

Task #8, Prepare Baby Blue Boat: (11/9/21) The Cobra 2 mast will be used with this boat. This means that the base fitting at the foot of the mast has to be changed out for one with a slimmer slot connection or the existing one made thinner on a metal grinder as the current base is too wide for the hull fitting into which it is supposed to slot. If the side stays are too long, they need to be shortened. If they are 1/8" diameter then swage fittings can be installed at Mariner Sails. If they are 3/32" then we would use double Nicopress fittings. If not already there, we need to purchase Staymaster side stay adjusters. The rudder needs to be drained, dried out for a week with a small fan blowing air in one drain hole and out the other and then sealed with fiberglass. All the lines need to be examined and replaced where necessary. The mast needs port and starboard slot holes above the deck for easy use of the jib halyard (port) and the main halyard (starboard).

(12/5/21) Inspection: Tim C. and Ardi inspected the boat

Forestay and Jib Deckplate: good condition Rudder: need to drain and seal





9 Upgrade Davit #4

Task #9, Upgrade Davit #4: (11/9/21) This is monumental, but fiscally prudent if we do it ourselves. Jim, john B, Cameron and Gene upgraded Davit #12 a couple of years ago. This is a 4-person job and should be attempted over a two-day primary work period. Jim and Gene are willing to coach, but this needs a new team to take the measurements, purchase and deliver the steel, drive in the 20' or 24' piles with the CSC pile driver, disassemble the old wooden pieces and assemble all the steel pieces. Jose and/or Gene will weld the turning arms so the davit can be rigged like #12.

(9/30/21): Gene and Jim inspected the davit and also the adjacent davit #3, which also needs to be upgraded.

10 Repair Yellow Boat Wooden Rudder

Task #10, Repair Yellow Boat Wooden Rudder: (11/9/21) When we exchanged boats with Jose, we delivered the Yellow Boat with our spare fleet rudder and told him we would fix the wooden rudder that comes with the boat. If we get a Task Leader volunteer with prior fiberglass experience, we will just turn the project over to him. If not, then Gene will coach the Task Leader through the process of removing the old fiberglass wrap around the wood core and then replacing it with a new fiberglass wrap. The Task Leader will need to purchase the supplies ahead of time and get reimbursed from the fleet.

(11/28/21) Steve Bell donated a can of resin, which is on top of the tool locker.

11 Upgrade Four Sixes

Task #11, Upgrade Four Sixes: (11/9/21) We need to fix the jib halyard arrangement so that it matches the other boats. We also need to install chainplates for side stay attachment with Staymasters.

(12/30/21) Based on John M's inspection of the deck structure, we decided NOT to install chain plates for the side stays, but to leave its configuration just like Blue Boat and Southern Comfort.

(1/3/22) Completed. John M. updated the jib halyard. Side stay chain plates will not be changed.

12 Replace Weak Sidestay on Southern Exposure

Task #12, Replace Weak Sidestay on Southern Comfort: (11/9/21) One of the side stays has a fray. As we have used the boat the last couple of weekends and it is now in the loaner rotation, we should go ahead and replace the side stays with ones that are not frayed. First place to look is the side stays on the two donated masts. If one of those sets can work, we should try to move them over. If not, then we should just buy two new side stays from Mariner Sails at about \$80 for the pair.

(12/30/21): John M has taken responsibility and will be the task leader.

(12/30/21): John M and Gene replaced Steve's mast with one of the spare Fleet masts that came with Alax Boat (formerly Baby Blue). Steve can use the fleet mast as long as his boat remains in the loaner fleet. This task can now go towards the bottom of the priority list, as replacing the side stay is a cumbersome task.

(1/13/22): John M made slots in the Fleet Cobra Mast to get main and jib halyards out of mast above deck. He put a bolt for main halyard lock on top of sail track web; shortened and Nicro pressed both halyards; made a bigger hole in sail track web to attach mast lever. Boat is usable now but whoever rigged the jib halyard adjuster used too big line and there is a ton of friction in it. It would require putting 4mm (5/32") line on jib adjuster to fix it. Boat does not have a cunningham.

(1/14/22) Completed. John M restrung the jib halyard adjuster with appropriate size line and purchase; rerouted the vang control lines to allow the cunningham to go through the deck in their normal configuration; modified the vang purchase to give it more purchase and less friction; and added purchase for cunningham which cleats on front combing of cockpit.

13 Rigging and Equipment Check Lists

Task #13, Rigging and Equipment Check Lists: (11/9/21) As we now are using almost all of our boats as loaner boats, when necessary, the Task Leader and Task Assistants need to complete a one-time review for each boat (except Steve Bell's) to make sure that each boat has the minimum of the equipment listed below. Once the review is completed and all the equipment and supplies aboard, then a Deputy Dockmaster shall have the assignment to monthly check each of the boats and to supply replacements when requested from the sailors:

- Laminated Rigging and De-rigging Checklist
- Laminated Equipment Checklist (with primary practice sail number and primary racing sail number)
- Throw cushion or older life jacket with "Throw Cushion" labeled on it
- Paddle with the hull number on it
- Tow rope 49'3" (15 meters) minimum length and 5/16" (8 mm) minimum thickness

- Large sponge
- Shock cords holding up the hiking straps
- Shock cord from side stay to side stay to keep jib sheets from fouling
- Kit bag tied to the boat with at least the following:
 - o Multi-tool
 - o Pliers
 - o Screwdrivers, Phillips and flat
 - o Audiotape
 - o Black tape
 - o Marking pen
 - o 24" thin line
 - Plastic baggie of connectors:
 - Two clevis pins that fit the jib stay connection
 - Two clevis pins that fit the side stay connections
 - Two shackles
 - Six ring-dings
 - Two small blocks
 - Two stainless steel carabiners

14 CSC North and South Gate Signs

Task #14, CSC North and South Gate Signs: (11/9/21) As neither of the signs lists the Snipe Fleet as having loaner boats, either get CSC to replace the signs with such notification or create a separate "Snipe Fleet has Loaner Boats Also" sign to put beside the CSC signs.

(12/30/21): As Communications and Publicity Officer, Mindy has been assigned the task leadership.

15 Repair Nose of Grey Boat

Task #15, Repair Nose of Grey Boat: (11/9/21) Another fiberglass job that should take place on a warm day, using materials left over from the bottom repair of Beyond Therapy.

16 Upgrade Yellow Trailer

Task #16, Upgrade Yellow Trailer: (11/9/21) The yellow trailer donated by Robert Cummings is at Tim Capper's house in Richardson and can be towed. It has a 1-7/8" hitch and needs the following:

- Bearings checked and repacked or replaced
- New tires purchased and installed (available at Tractor Supply)
- o Mast rest installed on front post (can be wooden attachment or metal welded to post)
- o Bolsters
- o Lights and wiring

17 Modify Silver Trailer Double Rack

Task #17, Modify Silver Trailer Double Rack: (11/9/21) The horizontal bars each need square tubing stubs welded on each end, so they ride an additional 2" above the lower trailer.

18 Dolly Repairs and Painting

Task #18, New Dolly: (11/9/21) Weld a new dolly out of steel tubing, with an axle wider than the base of the yellow trailer.

(12/11/21) This is now revised (**Dolly Repairs & Painting**) as we picked up two dollies with the Edison boat and they will need to be cleaned up, painted and repaired as necessary. The other two fleet dollies need to be checked over and upgraded if necessary.

(12/30/21) Turns out that the two dollies that came with Edison boat are made of heavy-duty galvanized pipe and do not need to be painted. They have canvas straps that should be replaced, and the front resting pipes need to have carpet wrapped around them.

(1/8/22) Completed. Gene purchased 40' of 4" wide straps and used 14' to replace the straps on the heavy-duty dollies. The Fleet has 26' of strap webbing remaining for other use. Gene also wrapped the front pipes with carpeting.

19 New Double Rack

Task #19, New Double Rack: (11/9/21) After the yellow trailer is upgraded and the new dolly is made, we can build a double rack for the yellow trailer that uses the axle of the dolly as the rear cross member of the rack.

20 Monitor and Report on Task Progress

Task #20, Monitor and Report on Task Progress: (11/9/21) Design and implement a process, approved by the Fleet Captain and Principal Race Officer, to monitor and report on progress of the tasks.

(12/16/21) Process suggested:

- All task activities will be captured in this document. Descriptions shall be kept short and to the point. Photos are also highly recommended when applicable.
- All task leaders will submit their task status on a bi-weekly basis. Ardi to send reminders.
- Ardi will submit a status report at the monthly meeting

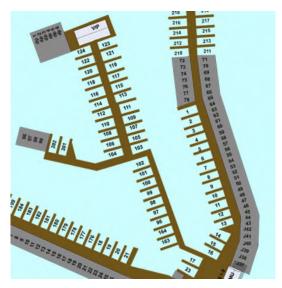
(12/30/21) Suggested process approved by the Fleet Captain.

21 Locate Additional Snipe Spaces at CSC

Task #21, Locate Additional Snipe Spaces at CSC: (12/11/21) The addition of Edison Boat to the fleet means we will need another Snipe space, either in a davit or on a dolly. The CSC board gave us permission to use two dolly spaces for Baby Blue and Quad Sixes until June 2022. Gene will be working with the board and CSC members not in the Snipe fleet to find additional spaces. He could use an assistant for grunt work and follow-up.

(12/30/21):

- We have been assigned two spaces on the West side launching pier, next to the 420's used by the junior sailors, and shown as board boat pads 96 and 97, just west of Davits 201 and 202. The walkway to the pier is too narrow for a dolly, so launching will directly from the dollies into the water, similar to the launching method for the lasers. Based on having a similar system years ago when the Snipe fleet had boats on the board boat pads, Snipes can be launched this way with two people, but will need four people to bring them back up out of the water. (See Task #24)
- The proposed Davit and Board Boat Pad guidelines for 2021 have been drafted with a 250-lb weight limit for boats on pads. Gene objected in meetings with several



of the board members. We need to have maximum fleet participation at the January 19 annual CSC membership meeting to support the case we will be making for a 400-lb minimum, as well as a by-law revision that encourages us to keep training new Snipe sailors.

- John and Adrienne are looking at purchasing John B's Davit #54 when the upgrade is finished.
- We reached out to Kerry Cole, the owner of the Lightning in Davit #3, with a view towards working something out where we provide the manpower to upgrade Davit #3 at the same time we upgrade Davit #4 in return for her taking the Lightning home, letting us put a loaner boat in the Davit and her joining the fleet as another experienced skipper.

22 Straighten Edison Mast

Task #22, Straighten Edison Mast: (12/11/21): The mast has a couple of serious bends, but might still be salvageable. Two more workers are needed to help Jose, Jim and Gene.

23 Prepare Edison Boat

Task #23, Prepare Edison Boat: (12/11/21): As soon as the boat arrives Gene and Jim will make a detailed inspection and put together a work program to get the boat into racing shape. Then the project will be turned over to a task leader (yet to volunteer) and an army of workers (yet to volunteer).

(12/30/21) John M volunteered (thank you!) to be task leader. Jim and Gene still have to go over the boat. Mindy volunteered to help.

(1/8/22) Edison Boat is now on a dolly in boat pad #28.

24 Clean Walkway to West Pier

Task #24, Clean Walkway to West Pier: (12/30/21): As there are only two boats (in Davits 201 and 202) on the walkway to the West Pier where the 420's reside and the Snipe Fleet uses that walkway when the wind comes from the North, and will use it also for the boats on Pads #96 and #97, we should keep the walkway and the West Pier clean from bird poop. We need a task leader to be responsible for

assembling workers to use one of CSC's power washers **right away (see Task #25)** as well as **monthly** for the remainder of 2022.

25 Move Loaner Boats

Task #25, Move Loaner Boats (12/30/21): We need at least four workers for a few hours one day soon to help Gene:

- Unload the heavy-duty dollies from the silver trailer and carry them to the West Pier.
- Put Four Sixes and Baby Blue Boat into the water, drag or paddle them around to the north side of the West Pier and load them on the heavy-duty dollies.
- Unload Edison Boat from the trailer and paddle, drag or tow it around to the dolly ramp next to the Pavilion, load on the dolly on which Four Sixes now sits, and place it between davits 13 and 14.

(1/8/22) Completed. While Gene mostly watched and advised, the "youth squad" of Stephen T, David F and Akash, unloaded the heavy-duty dollies, moved them to the West Pier and unloaded the Edison Boat on the double-arm dolly, moving it to boat pad #28. They also launched Four Sixes and Alax (formerly Baby Blue Boat), towed them to the West Pier and pulled them up onto the heavy-duty dollies and tied them down. They found that the Alax Boat was full of water in the space between the inner and outer hulls.

26 Prep Thor Boat

Task #26, Prepare Thor Boat (12/30/31): Upon arrival in mid to late January, Tim C will need some help unloading Thor, rigging it, preparing it and getting it into a davit. Hopefully, by that time we have a davit secured for it and don't have to put it on a dolly.

27 Revise the Fleet Bylaws

Task #27, Revise the Fleet Bylaws (12/30/31): The most recent set of Bylaws we can find is dated 1995, when the annual dues were \$7.00. With the increase in membership, and the anticipated new members for 2022, we need to have a clear set of procedures of how the fleet is organized and operating. Hopefully we can have a draft set ready for approval in the January 5th meeting and get them out to everyone by January 3.

28 Prepare Proficiency Levels Progression System

Task #28, Prepare Proficiency Levels Progression System (12/30/21): In putting together their ideas for the 2022 training program for the fleet, Gene, Jim, Taylon and Tim C have come up with draft system of how fleet members can progress through the following levels:

- Introduction
- Beginner
- Level 1 Sailor
- Level 2 Qualified Crew
- Level 3 Competitive Crew and/or Qualified Skipper
- Level 4 Advanced Crew and/or Competitive Skipper
- Level 5 Expert Crew, Advanced Skipper or Expert Skipper

29 Obtain Top Covers

Task #29, Obtain and Upgrade (if necessary) Used Top Covers (12/30/21): New Snipe top covers cost \$300-500 depending upon brand and model. We need top covers for Baby Blue Boat, Edison Boat and Southern Comfort to protect the decks and lines from the summer sun. The task leader and workers would send out a request to all the Snipe sailors in the country asking for donation of their old, used, dirty, torn top covers, where we would pay the shipping costs. Upon receipt, we would sort them into immediately usable, usable upon repair, and good only for repair material. If we don't get enough that are immediately usable, then the team would cut material out of the worst ones and sew the material as patches on the covers usable upon repair, using sail thread and sailmaker's palm thimbles the fleet would purchase.

(1/17/22) Gilberto will get a large amount of dark green canvas that could be used for the top covers. Jim S. has a light weight Perrson cover, that needs some of the seams sewed, that can be used for the fleet boats after repairs.